

## RIGHT TO INFORMATION ACT 2009

### APPLICATION FOR ASSESSED DISCLOSURE

APPLICANTS DETAILS					
Name:				Title:	
Postal Address:					
Daytime contact information (telephone):	Business:	Home:	Mobile:		
Email:					
Public Authority or Minister applied to:					
General subject matter of information applied for (one sentence summary of information requested):					
Description of efforts made prior to this application (if any) to obtain from publicly available sources the information sought:					
Application fee included (please tick):					
OR, application for waiver:					
Member of Parliament:		Impecunious applicant:		General public interest of benefit:	
Journalist:					
If application for Applicant's personal information, proof of identify provided (please tick):					
Details of the information sought (including all relevant dates and time periods that may relate to the information being sought (if known):					
(If there is insufficient room in the space provided please attach further details.)					
Applicants Signature:			Date:		

## INFORMATION ABOUT ASSESSED DISCLOSURE UNDER THE RIGHT TO INFORMATION ACT 2009

---

### OBJECT OF THE ACT

Section 3 of the Act includes this statement of the objects of the Act:

- (1) The object of this Act is to improve democratic government in Tasmania –
  - (a) by increasing the accountability of the executive to the people of Tasmania; and
  - (b) by increasing the ability of the people of Tasmania to participate in their governance; and
  - (c) by acknowledging that information collected by public authorities is collected for and on behalf of the people of Tasmania and is the property of the State.
- (2) This object is to be pursued by giving members of the public the right to obtain information held by public authorities and Ministers.
- (3) This object is also to be pursued by giving members of the public the right to obtain information about the operations of Government.
- (4) It is the intention of Parliament –
  - (a) that this Act be interpreted so as to further the object set out in subsection (1); and
  - (b) that discretions conferred by this Act be exercised so as to facilitate and promote, promptly and at the lowest reasonable cost, the provision of the maximum amount of official information.

### APPLICATIONS FOR ASSESSED DISCLOSURE

Applications are to be addressed to:

Right to Information Officer  
Tasmanian Community Fund  
GPO Box 1350  
Hobart Tasmania 7001

Or email: [admin@tascomfund.org](mailto:admin@tascomfund.org)

- Applications are to be made in writing and include the information required by Regulation 5 of the *Right to Information Regulations 2021*.
  - Applications are to be accompanied by the application fee. This fee is 25 fee units, which is \$41.25 as at 1 July 2021 and is indexed annually.
  - An applicant can apply for the application fee to be waived where the applicant is a Member of Parliament in the pursuit of their official duty; where the applicant is impecunious; where the applicant is a journalist acting in connection with their professional duties; and where the information sought is intended to be used for a purpose that is of general public interest or benefit.
  - If the application includes a request for personal information of the applicant, proof of identity of the applicant is required. Proof of identity means:
    - (a) a certified copy, or an extract, of a birth certificate for the applicant that shows the name of the applicant; or
    - (b) a certified copy of a certificate, declaration, notice or other instrument in respect of the applicant's status as an Australian citizen or British subject, or otherwise in respect of the applicant's nationality, issued under –
      - (i) the *Australian Citizenship Act 2007* (Cth); or
      - (ii) the *Australian Citizenship Act 1948* (Cth); or
-

- (c) a passport, issued to the applicant in any country or territory, that shows the name of the applicant;  
or
- (d) a drivers licence, issued to the applicant in Australia, that shows the name of the applicant.

#### **RESPONSIBILITIES OF THE PUBLIC AUTHORITY**

- Applicants are to be notified of the decision on an application for assessed disclosure within 20 working days of the application being accepted by the public authority.
  - Before the application is accepted, the public authority has a maximum of 10 working days to negotiate with the applicant to further define the application.
  - If a need to consult with a third party arises, a further 20 working days will be allowed in addition to the original 20 days.
  - If these time limits are not conformed with, the application will be deemed to be refused and the applicant may apply to the Ombudsman for a review of that decision.
-